



MIAMI COUNTY LOCAL EMERGENCY PLANNING COMMITTEE
QUARTERLY MEETING MINUTES
December 7th, 2023

I. Meeting was called to order by Jeff Lewis at 4:02 pm

Members Present: Jeff Lewis, Joel Smith, Jim Bowell, Ron Dye, Mark Eberhardt, David Stockler, Nancy Bowman, Wade Dexter, Jim Crawford, Stan Kegley, Sheriff Dave Duchak, Brent Pohlschneider, Bill Frey, Beth Hull, Kurt Poppelman, Aaron Hollopeter, Ursula Dreier

Members Absent: Chuck Drake, Jim Garrett, Prosecutor Tony Kendell, Commissioner Ted Mercer, Lee Harmon, Steve Pfister, Scott Pence, Abigail Richards.

II. Approval of minutes of the September 7, 2023 quarterly meeting, as sent out via email. Joel Smith moved to approve the minutes of the last meeting; seconded by David Stockler. Motion carried.

III. Financial report: Joel Smith presented the financial report as follows:

Balance at last meeting	\$99,065.80
Income since last meeting	\$129.00
Expenses since last meeting	\$4,270.62
Current Balance	\$93,624.84

- a. Expenses were \$39.98 to Tractor Supply for replacement batteries for air packs on hazmat truck. \$352.96 to Premier Safety for hazmat gloves used during a call/cost recovery. \$906.40 to Chick-fil-A to pay for 80 meals for LEPC exercise. \$4,270.62 to the Miami County Treasurer for reimbursement for Information Coordinator Salary and Benefits Aug-Nov.
- b. Income since last meeting was \$129.00 that was a refund from overpayment for Hazmat Training Courses.
- c. Acceptance of the financial report. Joel Smith moved to approve finance report. Second by Wade Dexter. Motion carried.

IV. Old Business:

- a. Hazmat Team Activities and Responses: Dave Stockler reported the hazmat team responded to one hazmat event since the last meeting. It was a possible meth lab in Champaign County. Police requested the hazmat team for evidence collection and clean-up. Team arrived and was not able to assist police but did find appropriate person to assist with evidence collection. No equipment was used.

- b. EHS site visits: Bill Frey reported that he has started site visits for the next year. Two locations have been checked and will begin other sites as we progress into next year.
- c. Cost Recovery Actions: Jeff Lewis reported no cost recovery actions.
- d. Public Information Requests: Jeff Lewis reported no public information requests since last meeting.
- e. Joel Smith presented the No Change Review for the Chemical Emergency Response Plan.
- f. Joel Smith presented the critique and review of the LEPC functional exercise at Clopay on October 13th, 2023. Also reviewed the SFY25 exercise plan to complete our 4 year cycle. Will be getting with the exercise committee to come up with a table top.

IV. New Business:

- a. Joel Smith reviewed the 2024 LEPC Grant Application for the Miami County LEPC. \$27,000 was requested. We received \$26,183 last year. Joel Smith moved to approve the application as it was presented; Jim Bowell seconded. Motion carried.
- b. Joel Smith presented an invoice on behalf of the Ginghamburg Church for the cost associated with hiring an electrician used during the LEPC Exercise in the amount of \$670.00. The church was used as a "Shelter" location for the exercise and the GADAH generator was exercised as well. The electrician was utilized to assist in hooking up generator as there was a problem that was able to be resolved by having multiple electricians available. Though the LEPC did not request that the church provide and electrician during the exercise, the group agreed that it would be in the best interest of the county to stay on good terms with the church and pay the invoice using LEPC funds. Joel Smith moved to authorize the expenditure of funds for the invoice as presented. Brent Pohlschneider seconded. Motion carried.

V. Sub-Committee Reports:

- a. Exercise and Training: Nothing to report.
- b. Community Resources and Information: Nothing to report.
- c. Equipment: Jeff Lewis stated that the sensors that the LEPC approved to pay for during the last meeting, was purchased and some parts are on backorder. Will update the group when everything comes in.
- d. Planning Writing and Policy: Nothing to report.
- e. Executive: Nothing to report.

VI. Good of the Order: Jeff Lewis gave kudos to everyone in the EOC during the exercise. Everyone did an awesome job.

VIII. Next Meeting Next meeting will be March 7th, 2024.

IX. Adjournment: With No further business to be presented; it was moved by Bill Frey to adjourn the meeting and seconded by David Stockler. Meeting adjourned at 4:55 pm.

12-12-2023



Jeffrey Lewis

LEPC Information
Coordinator