



**MIAMI COUNTY LOCAL EMERGENCY PLANNING COMMITTEE
QUARTERLY MEETING
January 13, 2022**

I. Meeting was called to order by Chair Chuck Drake at 4:00 PM.

Members Present:

Chuck Drake, Mashell Stith, David Stockler, Jim Bowell, Joel Smith, Mark Helke, Ron Dye, Bill Frey, Steve Pfister, Abigale Richards, Sam Reed, Jeff Busch, Sheriff Dave Duchak, Ivy Thoman, Jim Crawford, Commissioner Ted Mercer, Jim Garrett, Lee Harmon, Mark Eberhardt

Members Absent:

Nate Bednar, Brent Pohlschneider, Eric Krites, Scott Pence, Nancy Bowman, Tony Kendall

II. Approval of minutes of the October 7, 2021 quarterly meeting as sent out. Bill Frey moved to approve the minutes of the last meeting; seconded by Lee Harmon. Motion carried.

III. Financial report: Mashell Stith presented the financial report as follows:

Balance at last meeting	\$87,619.70
Income since last meeting	\$0
Expenses since last meeting	\$5,835.98
Current Balance	\$81,783.72

a. Expenses were reimbursement fuel for hazmat truck (\$85.09), materials for the hazmat truck (\$346.27), reimbursement to Mashell for travel expenses (\$493.45) and salary /benefits reimbursement for Mashell (\$4,911.17).

b. Acceptance of financial report. It was moved by Dave Duchak to approve the financial report; seconded by Ted Mercer. Motion carried.

IV. Old Business:

a. Mashell announced that the Emergency Plan for ESF #10 that was submitted to the state has been approved.

b. Bill Frey gave an update on two Hazmat Team Responses. 1-Fuel leak at Troy MM78 and 2-Fuel leak Piqua MM81.

c. Mashell gave an update on the two Cost Recovery actions from 2021. Prosecutor's office has filed for small claims on Catherine Elson for \$558.68 and sending a "demand letter" for Market Fresh Foods (\$1,121.50).

- d. Mashell reported that there were two Public Information Request with nothing to report.
- e. Bill Frey reported that he is in the process of setting up EHS site visits for this reporting period.
- f. Joel Smith updated the committee on the Incident Command Training: ICS-300/400 classes. ICS 300 has been completed with 28 attending, 11 of which were from Miami County. ICS 400 is scheduled for Jan. 27 & 28, 2022.
- g. Joel Smith gave an update of the progress of the Miami County Hazard Mitigation Plan, four meetings have been completed with stakeholders for round one with round two scheduled for Feb. 16 & 17, 2022.

V. New Business:

- a. Bill Frey announced that the HMEP Grant was approved, and the three training classes are in the process of being scheduled. 1)-February 12, 2022 2)-April 9, 2022 and 3)-May 21, 2022
- b. Joel Smith handed out the updated 4-Year Exercise Cycle: SFY22, included is a Tabletop with Clopay. Planning meetings are scheduled to begin in early February.
- c. Motion to approve the application for the SERC Grant-SFY 2023 was moved by Joel Smith and seconded by Jim Bowell. Motion carried.
- d. New LEPC Membership handbook presentation was given by Sam Reed.
- e. Joel Smith proposed that the LEPC quarterly meetings be moved early by one month in order to give everyone time to get approvals on reports. New meeting schedule will be: skip March, June 2, 2022- September 1, 2022- December 1, 2022. Motion by Joel Smith and seconded by Dave Duchak. Motion carried.

VI. Sub-Committee Reports:

- a. Community Resources and Information: Mark Eberhardt reported the Red Cross is in the process of sending out surveys to determine future sheltering options.
- b. Equipment: David Stockler had nothing to report.
- c. Executive: Chuck Drake had nothing to report.
- d. Exercise and Training: Jim Crawford had nothing more to report, Joel gave the update, 4 year exercise cycle 2022-2025 plan is in process. See attached.
- e. Legal and Enforcement: Lee Harmon had nothing to report.
- f. Membership: Chuck Drake had nothing to report.
- g. Planning Writing and Policy: Ron Dye had nothing to report.

- h. Risk and Hazard Assessment: Bill Frey announced that we have been notified by Cargil in Shelby County, that they would be receiving a shipment of radioactive material via truck on I-75 sometime within the next 3 months, with Miami County assisting Shelby County. More information is needed. Bill Frey will maintain contact with Shelby County.

- VII. Purchase Needs: Dave Stockler requested \$3,526.00 for extra safety gear for hazmat volunteers that show up without gear. The request includes 10 vests, 8 helmets, and several “outer shell” suites. Discussion was had in regards to who should be paying for the equipment (is it the LEPC or the Fire Chiefs). Joel Smith requested that this request be tabled until the state guidelines could be researched.

- VIII. Good of the Order: None

- IX. Next Meeting: Chuck confirmed the next meeting on June 1, 2022 at 4:00 pm

- X. Adjournment: With no further business to be presented, it was moved by Jim Bowell and seconded by Lee Harmon, to adjourn the meeting. Motion carried. The meeting was adjourned at approximately 5:00 pm.