

MIAMI COUNTY LOCAL EMERGENCY PLANNING COMMITTEE
SUPPLEMENTAL MEETING
February 25, 2021
(VIRTUAL-WEBEX)

I. Meeting was called to order by Chair Chuck Drake at 4:00 PM.

Members Present:

Chuck Drake, Bill Frey, Jeff Busch, Jim Crawford, Joel Smith, Lee Harmon, Mark Helke, David Stockler, Nancy Bowman, Mashell Stith, Tracy Knox, Tim Reichard and Mark Eberhardt

Members Absent:

Sheriff Dave Duchak, Eric Krites, Nate Bednar, Scott Pence Steve Pfister, Tim Reichard, Commissioner Ted Mercer, Tony Kendell, Brent Pohlschneider, Dennis Propes, , Jim Bowe, Jim Garrett, Marc Cantrell, and Ron Dye

II. Special purpose meeting explaining the need to have committee approval on the HMEP Grant application for the LEPC's shared cost of 20% prior to the March 5th, 2021 deadline.

III. Joel welcomed everyone and explained that the short notice meeting was necessary in order to gain the committee's approval to submit an application to Ohio EMA for a Hazardous Material Emergency Preparedness (HMEP) Grant. The suspense for the application is March 5th, 2021 deadline. Joel added a second purchase request to the agenda for Microsoft Access in order to take advantage of the fact that the committee was in session.

IV. New Business:

a. HMEP Grant Application.

Mashell explained the opportunity to apply to OH EMA for an HMEP grant in order to fund training for the Miami County HAZMAT team. The grant would seek funding for the following three training courses: Hazmat IQ Above the line/Below the line, Cryogenics Emergencies and Hazmat Rad IQ. 75% of the total cost for the training would be paid from the HMEP Grant; the remaining 25% would need to be paid from the LEPC fund as the local match.

Jeff Busch made the motion to approve the HMEP Grant application and the expenditure of LEPC funds for the local match in the amount \$2,877.00. The motion was seconded by Tim Reichard. All present were in support of the approval.
Motion carried.

b. Microsoft Access Purchase Request.

Three quotes were received for the purchase of Microsoft Access for the LEPC Information Coordinator in order to enable database management for LEPC resources and hazardous substance facility information. The cheapest quote for a permanent version of the software is \$126.95; this is not an annual subscription.

Motion to approve the purchase was moved by Jim Crawford and seconded by Chief Lee Harmon. All present voted in support. Motion carried.

- V. Good of the Order. Nothing further to add.
- VI. Next Meeting. Chuck identified that the next meeting will be 4PM on Thursday, April 8, 2021.
- VII. Adjournment. With no further business to be presented, it was moved by Jeff Busch and seconded by Chief Lee Harmon to adjourn the meeting. Motion carried. The meeting was adjourned at 4:58 PM.

Respectfully submitted,

Mashell Stith
LEPC Information Coordinator
Miami County LEPC