

**COMMISSIONERS' MEETING
MINUTES SUMMARY
THURSDAY, SEPTEMBER 1, 2016
1:30 P.M.**

Saved as digital recording: CGS09-01-16

Richard L. Cultice, President Present
John F. Evans, Vice President, Present
John W. O'Brien, Member, Present

Appointments

1:30 p.m. General Business

General Business

Mr. O'Brien moved and Mr. Evans seconded the motion to approve the agenda as presented, with the following additions:

1:35 p.m. Executive Session – Personnel/Employee Discipline
 Authorize Paid Administrative Leave – Eligibility/Referral Supervisor 1 – Job and
 Family Services

The Board voted as follows upon roll call: Mr. Cultice, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

Mr. Evans moved and Mr. O'Brien seconded the motion to approve the minutes of the August 30, 2016 meeting and dispense with the oral reading. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Cultice, Yea.

RESOLUTION NO. 16-09-1187

Mr. O'Brien moved and Mr. Evans seconded the motion to approve the annual maintenance assessments (2017) for the following single county ditches, and further authorize the Clerk of the Board to forward said assessments to the County Auditor to be placed on the next succeeding tax duplicate to be collected and paid as other special assessments are collected and paid:

Beard Ditch No. 807	Marsh Ditch No. 817
Cottingham Ditch No. 814	Mumford Group Ditch No. 846
Dye Mill Ditch No. 805	Pemberton Ditch No. 843
Freshour Ditch No. 841	Reeder Ditch No. 838
Frosty Landis Ditch No. 806	Reighard Ditch No. 824
Hartstein-Switzer Ditch No. 829	Swales Run Single County Ditch No. 844
Harwood Ditch No. 818	Troy-Concord Ditch No. 821
Helmick-Harlacher Ditch No. 833	Wauger Branch Ditch No. 808
Lane-Hathaway Ditch No. 842	Welsch Ditch No. 826
Leonard Ditch No. 811; and	

The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Cultice, Yea; Mr. Evans, Yea.

RESOLUTION NO. 16-09-1188

Mr. Evans moved and Mr. O'Brien seconded the motion to authorize Miami County Family and Children First Council Coordinator, Beth Adkins, to agree to the electronic assurances terms and conditions online, related to the Grants and Funding Management System (GFMS) Allocation Application (SFY 2017). The Board voted as follows upon roll call: Mr. Cultice, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 16-09-1189

Mr. O'Brien moved and Mr. Evans seconded the motion to amend Resolution No. 16-07-927, travel and training request for Nancy Wood, Bev Shaffer, Vicki Huber, and Jason Jacomet, West Central Juvenile Detention Facility, and authorize the change in dates and location for the ServSafe Manager training as follows:

Bev Shaffer, Vicki Huber and Jason Jacomet – September 23 and October 7, 2016 at the Learning Center, Piqua, Ohio and Nancy Wood - October 17 and 24, 2016 in Greenville, Ohio

The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Cultice, Yea.

RESOLUTION NO. 16-09-1190

Mr. Evans moved and Mr. O'Brien seconded the motion to authorize and sign the Employment Verification for Jessica Adams, Unit Support Worker II/Receptionist for the Department of Job and Family Services. Ms. Adams' first day will be September 12, 2016 at a pay rate of \$11.77 per hour. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Cultice Yea; Mr. Evans, Yea.

RESOLUTION NO. 16-09-1191

Mr. O'Brien moved and Mr. Evans seconded the motion to set the date to receive bids for the Phoneton Waterline Extension as Thursday, October 13, 2016 at 1:35 p.m. in the Commissioners' Hearing Room, Safety Building, Troy, Ohio and further authorize the attached legal advertisement to be published in the *Dayton Daily News* on Thursday, September 22, 2016, as well as on the County website. Further, set the date for a mandatory pre-bid conference for the Phoneton Waterline Extension as Wednesday, October 5, 2016 at 1:30 p.m. at the Miami County Sanitary Engineering Department, located at 2200 North County Road 25A, Troy, Ohio 45373. The Board voted as follows upon roll call: Mr. Cultice, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 16-09-1192

Mr. Evans moved and Mr. O'Brien seconded the motion to amend Resolution No. 16-05-642 and accept the revised quote from The Illusion Maker, Dalton, Pennsylvania and authorize said company to conduct two (2) additional recycling educational programs at Hook Elementary, for a total of fourteen (14) environmental assembly programs, instead of twelve (12) environmental assembly programs, as previously approved, per the attached schedule, at Miami County schools in the fall of 2016, at a total cost not to exceed \$5,018.00, which will be paid from Fund 437. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Cultice, Yea.

RESOLUTION NO. 16-09-1193 Travel Training

Mr. O'Brien moved and Mr. Evans seconded the motion to approve the travel training requests as submitted. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Cultice, Yea; Mr. Evans, Yea.

RESOLUTION NO. 16-09-1194 Transfers

Mr. Evans moved and Mr. O'Brien seconded the motion to approve the transfers as requested. The Board voted as follows upon roll call: Mr. Cultice, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 16-09-1195 Signatures Only:

Terminations – DOD

Agreements and Assurances – Family Children First Council

Mr. O'Brien moved and Mr. Evans seconded the motion to approve the signatures only as requested. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Cultice, Yea.

ADDITION TO THE AGENDA:

RESOLUTION NO. 16-09-1196 Executive Session – Personnel/Employee Discipline

Mr. Evans moved and Mr. O'Brien seconded the motion to enter into Executive Session at 1:38 p.m. for the purpose of Personnel/Employee Discipline. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Cultice, Yea; Mr. Evans, Yea.

Mr. O'Brien moved and Mr. Evans seconded the motion to adjourn from Executive Session at 2:41 p.m. The Board voted as follows upon roll call: Mr. Cultice, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 16-09-1197

Mr. Evans moved and Mr. O'Brien seconded the motion to authorize the paid administrative leave for Deanna Peck, Eligibility/Referral Supervisor 1 at the Department of Job and Family Services, effective immediately. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Cultice, Yea.

There being no further business to be transacted, the Board of Miami County Commissioners adjourned from the General Session at 2:42 p.m. on this 1st day of September 2016.

Respectfully submitted:

Leigh M. Williams, Clerk/Commissioners' Administrator

Full minutes of the proceedings from this meeting have been digitally recorded.