

**COMMISSIONERS' MEETING
MINUTES SUMMARY
TUESDAY, JANUARY 5, 2016
9:00 A.M.**

Saved as digital recording: CGS01-05-16

John F. Evans, President Present
Richard L. Cultice Vice President, Present
John W. O'Brien, Member, Present

Appointments

9:00 a.m. General Business
9:05 a.m. Executive Session – Personnel/Employment

General Business

Mr. O'Brien moved and Mr. Cultice seconded the motion to approve the agenda as presented. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Cultice, Yea; Mr. O'Brien, Yea.

Mr. Cultice moved and Mr. O'Brien seconded the motion to approve the minutes of the December 29, 2015 meeting and dispense with the oral reading. The Board voted as follows upon roll call: Mr. Cultice, Yea; Mr. O'Brien, Yea; Mr. Evans, Yea.

RESOLUTION NO. 16-01-01

Mr. O'Brien moved and Mr. Cultice seconded the motion to acknowledge receipt of the Auditor's Summary Revenue and Expenditure Reports (electronically) for the month of November 2015. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Evans, Yea; Mr. Cultice, Yea.

RESOLUTION NO. 16-01-02

Mr. Cultice moved and Mr. O'Brien seconded the motion to authorize and sign an Agreement (attached) with MyTeam1 Corporation, dba One Call Now, Troy, Ohio, on behalf of Municipal Court, for telephone message delivery to defendants and court employees, referencing dates of appearance and/or closure of the Court (25,000 pre-paid calls package). The cost of the Agreement shall not exceed \$3,060.00, which will be paid from Fund 164, and will cover the months of January 26, 2016 through January 25, 2017. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Cultice, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 16-01-03

Mr. O'Brien moved and Mr. Cultice seconded the motion to authorize and sign Change Order #4 to the contract with VTF Excavating, LLC, for the "Village of Covington Spring Street Reconstruction Project", for an addition of \$7,500 as recommended by staff from the Miami County Department of Development, the Village of Covington, and the Project Engineer. The new contract amount including this change order is \$2,271,051.05. Said change order is a result of increased quantities of 6" Concrete Drives, 4" Concrete Walks and additional Concrete Steps installed from what was shown in the original construction plans. The Board voted as follows upon roll call: Mr. Cultice, Yea; Mr. O'Brien, Yea; Mr. Evans, Yea.

RESOLUTION NO. 16-01-04

Mr. Cultice moved and Mr. O'Brien seconded the motion to authorize and sign the attached Memorandum of Understanding with the Ohio Voluntary Organizations Active in Disaster (Ohio VOAD), as requested by Kenny Artz, Director of the Miami County Emergency Management Agency (EMA). This MOU will allow Miami County EMA, through the Commissioners' Office, to request volunteer support in recovery efforts after a disaster or after an event of significance which in turn may help lessen the impact upon the citizens of Miami County. The MOU is effective as of January 5, 2015 and will expire January 4, 2018. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Evans, Yea; Mr. Cultice, Yea.

RESOLUTION NO. 16-01-05

Mr. O'Brien moved and Mr. Cultice seconded the motion to authorize and sign Amendment #1 to the Title XX/Title XX TANF Subgrant Agreement between Job and Family Services and the Miami County Children's Services Board to amend Exhibit 1 (Contract Summary Sheet) and Exhibit IV (Miami County Department of Job and Family Services Title XX Contract Eligibility/Billing Instructions). The amendment will be effective October 1, 2015 and shall remain in effect for the duration of the contract. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Cultice, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 16-01-06

Mr. Cultice moved and Mr. O'Brien seconded the motion to authorize and sign Amendment #1 to the Prevention, Retention and Contingency Contract between Job and Family Services and the Miami County Children's Services Board to amend Appendix 1 (Contract Summary Sheet) and Article 1-D (Client Eligibility). The Amendment will be effective October 1, 2015 and shall remain in effect for the duration of the contract. The Board voted as follows upon roll call: Mr. Cultice, Yea; Mr. O'Brien, Yea; Mr. Evans, Yea.

RESOLUTION NO. 16-01-07

Mr. O'Brien moved and Mr. Cultice seconded the motion to declare the necessity to construct, operate, and maintain a water supply extension for the Phoneton Area Properties of Bethel Township, Miami County, Ohio. Further fix the location and termini thereof as follows:

1. 6163 East US Route 40 West to 2988 East US Route 40
2. 8745 South State Route 202 South to 9800 South State Route 202
3. 9275 South Wildcat Road South to 9605 South Wildcat Road
4. Shroyer Drive
5. Dinsmore Drive

The assessment area shall consist of all properties that will have a water tap installed on the waterline, with the exception of agricultural district properties. A portion of the cost of constructing said Water Supply system in the Phoneton Area Properties of Bethel Township, Miami County, Ohio, shall be assessed to benefitting properties, including engineering fees, legal fees, capitalized interest during construction and after, and all necessary and incidental expenses in connection therewith:

1. For each water tap installed on each lot, in the amount of \$8,000.00, the County and/or Township will pay or cause to be paid the balance of the project costs from other available funds.
2. Such assessment shall be payable in equal annual or semi-annual installments over a period of 20 years after an opportunity has been given to property owners to pay their assessments in cash during at least a 30-day period prior to the authorization to the Miami County Auditor for collection.
3. The revenue derived from the collection of such charges as described above shall be placed in a bond/debt service retirement fund for the Water Supply system.
4. Subsequent to certification of said assessments for collection, any property owner desiring water service must pay the tap-in fee and connection charge in full and in cash at such time as a tap-in permit is obtained, prior to tapping said Water Supply system. The property owner shall also be required to install the water service line and meter installation, at their own expense.

Further, endorsements of, or objections to the construction of the improvements, the tentative assessments, the apportionment of cost and assessments will be heard by the Board of Miami County Commissioners on February 4, 2016 at 1:45 pm at the Miami County Commissioner's Hearing Room, Miami County Safety Building, 201 West Main Street, Troy, Ohio, and written endorsements of or objections to the proposed improvements will be received by the Board of Miami County Commissioners for a period of five (5) days after the date of said hearing. Pursuant to section 7.16 of the Ohio Revised Code, a copy of this resolution shall be published once a week for two (2) consecutive weeks in the Dayton Daily News, a newspaper of general circulation in the County, beginning January 7, 2016 and notice of the passage of this resolution mailed to each property owner to be assessed in part for the cost of said improvements, between the dates of the first and second publication in the newspaper, as prescribed by law. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Evans, Yea; Mr. Cultice, Yea.

RESOLUTION NO. 16-01-08

Mr. Cultice moved and Mr. O'Brien seconded the motion to award the Miami County Solid Waste Transfer Station Scales Replacement Project to Brechbuhler Scales, Inc. of Clayton, Ohio in the amount of \$142,547.00, as requested by the Sanitary Engineer. Further execute and sign a contract with Brechbuhler Scales, Inc. for the construction of said Project. The execution and signing of said contract and delivery of the same to Brechbuhler Scales, Inc. shall serve as a Notice to Proceed. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Cultice, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 16-01-09

Mr. O'Brien moved and Mr. Cultice seconded the motion to re-appoint Jean Franz, Jeannie Jordan-Bates and Justin Sommer to another three-year term on the Piqua Tax Incentive Review Council, said terms to expire November 10, 2018. The Board voted as follows upon roll call: Mr. Cultice, Yea; Mr. O'Brien, Yea; Mr. Evans, Yea.

RESOLUTION NO. 16-01-10

Mr. Cultice moved and Mr. O'Brien seconded the motion to re-appoint C. Miles Schmidt, Jr., 2280 Greenlawn Dr., Troy, OH, to the Board of Zoning Appeals, said term to expire January 1, 2021. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Evans, Yea; Mr. Cultice, Yea.

RESOLUTION NO. 16-01-11

Mr. O'Brien moved and Mr. Evans seconded the motion to adopt the attached, revised pages of the Miami County Personnel Policy Manual (PPM). The attached highlighted documents show the minor changes that have been made to the various sections. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Cultice, Yea; Mr. O'Brien, Yea.

RESOLUTIONNO. 16-01-12 Travel Training

Mr. Cultice moved and Mr. O'Brien seconded the motion to approve the travel training requests as submitted. The Board voted as follows upon roll call: Mr. Cultice, Yea; Mr. O'Brien, Yea; Mr. Evans, Yea.

RESOLUTION NO. 16-01-13 Then and Now Certificates

Mr. O'Brien moved and Mr. Cultice seconded the motion to approve the then and now certificates as submitted. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Evans, Yea; Mr. Cultice, Yea.

RESOLUTION NO. 16-01-14 Signatures Only:

Payroll Change(s)

Application for Payment Nos. 8 & 9 – Village of Covington Spring St. Reconstruction –
Department of Development

Mr. Cultice moved and Mr. O'Brien seconded the motion to approve the signatures only as requested. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. Cultice, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 16-01-15 Executive Session – Personnel/Employment

Mr. O'Brien moved and Mr. Cultice seconded the motion to enter into Executive Session at 9:25 a.m. for the purpose of Personnel/Employment. The Board voted as follows upon roll call: Mr. Cultice, Yea; Mr. O'Brien, Yea; Mr. Evans, Yea.

Mr. Cultice moved and Mr. O'Brien seconded the motion to adjourn from Executive Session at 10:32 a.m. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Evans, Yea; Mr. Cultice, Yea.

There being no further business to be transacted, the Board of Miami County Commissioners adjourned from the General Session at 10:32 a.m. on this 5th day of January 2016.

Respectfully submitted:

Leigh M. Williams, Clerk/Commissioners' Administrator

Full minutes of the proceedings from this meeting have been digitally recorded.