

**MIAMI COUNTY LOCAL EMERGENCY PLANNING COMMITTEE
QUARTERLY MEETING
OCTOBER 3, 2019
MIAMI COUNTY COMMUNICATION CENTER**

- I. Meeting called to order by Chairperson Drake at 4:00 PM.

Members present: Chuck Drake, Steve Pfister, Jim Bowell, Jim Crawford, Lee Harmon, Dave Duchak, Heidi Harmer, Jeff Busch, Nate Bednar and Art Blackmore

Members absent: Commissioner Mercer, Ben Stacy, Brent Pohlschneider, David Heffner, David Stockler, Eric Krites, Marc Cantrell, Matt Simmons, Nancy Bowman, Ron Dye, Scott Pence, Tim McNally, Tim Reichard and Tony Kendell

Introduction of any guest present: Sam Reed was present representing Ohio EMA

Chuck asked for a moment of silence in remembrance of Kenny.

- II. Approval of minutes of the July 11, 2019 quarterly meeting: It was moved by Sheriff Duchak and seconded by Steve Pfister to approve the minutes as sent out. Motion carried.
- III. Financial report: Art reported the following:

Balance at last meeting	\$46,539.64
Income since last meeting	\$26,150.66
Expenses since last meeting	\$ 3,783.85
Current Balance	\$68,906.45

Income was \$711.66 cost recovery monies from the NAWA spill and \$25,439.00 for the 2019-2020 SERC LEPC grant. Expenses were Art's salary and benefits, mileage reimbursement, and the purchase of chemical resistant gloves.

The Treasurer's Report will be forwarded for audit.

IV. Old Business:

- a. Hazmat Team activities/responses: Jim B. reported on the tanker rollover accident on I-75 in Tipp City, giving an overview of the event, equipment used, and assisting agencies. Cost recovery invoices have been sent to the trucking firm.
- b. Extremely Hazardous Substance (EHS) site visit update: Jim B. reported there are fifty (50) EHS sites that reported for FY 2018. Thirty-seven of those sites have the annual visit completed. The remaining sites are being scheduled for their visits.
- c. Public Information Request: Art noted we have had two requests since our last meeting and a total of four since the beginning of the year.
- d. Commodity Flow Study/HMEP Grant: Art reported the data has been received from the Fire Chiefs Association and the final survey report has been completed. The report can be found on the Miami County web page under the LEPC. The invoice for \$4800.00 has been received and submitted for payment. A cash request has been sent to Ohio EMA for grant reimbursement in the amount of \$3840.00. That leaves a LEPC share of \$960.00. All that

remains to be done is the final quarterly report submission, monetary transactions, and any grant close-out paperwork.

- e. FY 2019-2020 SERC LEPC Grant: Art noted we received the 2019-2020 grant in the amount of \$25,439.00. The application was for \$31,500.00. Prior year application was for \$31,000.00, and we received \$26,965.00. We went down this year by \$1,526.00.

V. New Business:

- a. Cost Recovery: Art reported we have one claim open for the I-75 spill on August 4th in the amount of \$2,998.38. Three other agencies that responded to the incident have filed cost recovery in the total amount of \$5841.25.
- b. Hazmat Plan No-Change Document: Art reported we have not made any changes to our hazmat plan (ESF-10) since last October. The LEPC plan change report is due October 17th. Since we have not made changes, we need to submit a “no change report”. To do that the no change form needs signed and documentation indicating the LEPC approves of the no change form. It was moved by Steve Pfister and seconded by Jim Bowell to submit the no change form and supporting documentation. The motion was unanimously approved.
- c. Meeting dates for 2020: Art presented the following proposed dates for our 2020 meetings:
 - January 9
 - April 16
 - July 9
 - October 1

The meeting dates were approved.

- d. EMA Director/Community Emergency Coordinator: Art noted that per our Hazmat Plan (ESF-10) when a new EMA Director is appointed that person will also become the County Emergency Coordinator.
- e. LEPC Conference: Art noted this year’s conference is in Pickerington on October 9. He plans to attend.

VI. Sub-Committee Reports:

- a. Community Resources and Information: (Marc) No report
- b. Equipment: Jim B. discussed the possible purchase of a camera for the Sheriff Department’s drone when it is obtained. There may be other accessory items also. Sheriff Duchak noted they are now moving forward again on the purchase, and that the initial estimate was a total sum and not broken down to individual accessories. The SERC is being checked with to determine if LEPC monies can be used for a purchase like this since a drone is very applicable to hazmat incidents.

Jim B. asked about increasing the amount of money that could be utilized to replace hazmat equipment used on an incident without holding a special LEPC meeting. The amount is currently \$2,000, which was decided on approximately ten years ago. Discussion followed regarding the cost trend of the equipment, the amount typically spent on an incident, and maybe making an annual adjustment to the limit. It was moved by Lee H. and seconded by Jeff B. to set the limit at \$3,000. The motion carried.

- c. Executive: (Chuck) Nothing to report
- d. Exercise and Training: Jim C. reported that the Full-Scale exercise date has been changed to April 25, 2020 and will be held in Piqua. A Troy tabletop was completed (non-LEPC credit). We are still on target for the 4-year exercise plan.
- e. Legal and Enforcement: (Tony) No report
- f. Membership: (Chuck) Nothing to report
- g. Planning Writing and Policy: (Steve) Nothing to report other than the No Change submission.
- h. Risk and Hazard Assessment: (Jim C.) Nothing to report

VII. Purchase Needs

No purchase needs were presented.

VIII. Good of the Order

Sam Reed noted that the PUCO has taken on the responsibility of reporting on blocked railroad crossings in the State.

IX. Next Meeting

Chuck noted the next meeting will be January 9, 2020.

IX. Adjournment

With no further business to be presented it was moved by Steve P. and seconded by Sheriff Duchak to adjourn. Motion carried. The meeting was adjourned at 4:36 PM.

Respectfully Submitted,

Art Blackmore
LEPC Information Coordinator