

**MIAMI COUNTY LOCAL EMERGENCY PLANNING COMMITTEE
QUARTERLY MEETING
APRIL 19, 2018
MIAMI COUNTY COMMUNICATION CENTER**

- I. Meeting called to order by Chair Chuck Drake at 4:00 PM.

Members present: Maria Bayless, Chuck Drake, Kenny Artz, Brent Pohlschneider, Jim Crawford, Jim Bowell, Jack Evans, Jeff Busch, Nate Bednar, Randy Earl, Eric Krites and Art Blackmore.

Members absent: Ben Stacy, Dave Duchak, David Heffner, Heidi Harmer, Lee Harmon, Marc Cantrell, Matt Simmons, Nancy Bowman, Regan Snider, Ron Dye, Scott Pence, Steve Kessler, Steve Pfister, Tim McNally and Tony Kendell.

No guest were present.

- II. Approval of minutes of the January 11, 2018 quarterly meeting: It was moved by Jim B. to approve the minutes as sent out. Motion was seconded by Kenny A. The motion carried.

Approval of minutes of Special Meeting held on March 12, 2018: It was moved by Brent P. to accept the minutes as sent out. Motion was seconded by Jim C. The motion carried.

- III. Treasurer's report: Maria presented the report. Balance at January meeting was \$59,775.71. Since the January meeting, receipts were \$18,999.06 and expenditures were \$4522.27. The current balance is \$74,252.50. The report will be forwarded for audit.

IV. Old Business:

- a. Hazmat Team status and responses: Jim B. noted there have been two consult responses, with one being in Tipp City and the other in Piqua. The response in Tipp city was for four (4) fifty-five gallon drums leaking an unknown liquid, which was believed to be farm grade diesel fuel. The one in Piqua was for a gasoline leak at a service station causing vapors in the basement of an adjacent bank.
- b. Extremely Hazardous Substance (EHS) site visit update: Jim B. reported forty-eight (48) sites have reported EHS's for RY 2017. To date, seven (7) site visits have been completed.
- c. Public Information Request: Art reported we have not had any public information request since our last meeting.
- d. Cost Recovery plan process: Art reported the plan was reviewed by the Planning Writing and Policy Sub-committee. Changes were made to indicate that the sub-committee would review the cost recovery issue and determine if they thought it should go to the Prosecutor's office for further action. If so determined, the sub-committee recommendation must be approved by a majority vote of the LEPC at a regular or special called meeting.
- e. Type II Hazmat Team: Kenny and Jim B. reported that the Hazmat Team is moving toward obtaining the Type II classification for hazmat teams. They are in the process of obtaining any additional equipment required for Type II teams. The application for the Ohio Hazmat TAC review has been submitted, with a date soon to be selected.

- f. SFY 2018-2019 SERC LEPC grant application update: Art noted the grant application was submitted on time. We now have to wait for the SERC to make a grant award, which is usually in the August time frame. The SERC has announced there will be a 2% payment sent to the LEPC's from a prior year grant due to monies that were not disbursed.

V. New Business:

- a. Art reported the LEPC has received a \$11,000 fund transfer from the Clerk of Courts. This money is to be used for hazmat physicals only. We would like to have the Miami County Fire Chiefs submit an invoice to us for the full \$11,000 amount. When paid, the monies in essence would be where they belong, as the Fire Chiefs organization is responsible for the hazmat team member physicals. By doing this, it would reduce our tracking responsibilities, but more importantly would reduce our account to meet the SERC requirement of an account balance of no more than 2X the prior year grant award. We would still be required to annually track the fund balance. Chief Krites noted the Fire Chiefs organization would have audit procedures in place, with an annual report sent to the LEPC. It was moved by Kenny A. to accept the transfer. The motion was seconded by Commissioner Evans. The motion carried.

It was moved by Kenny A. to have the Fire Chiefs invoice the LEPC for the \$11,000 amount and to submit their annual audit reports to us. The motion was seconded by Randy E. The motion carried.

VI. Sub-Committee Reports:

- a. Community Resources and Information: Randy reported that April 28th would be the kickoff for the National Red Cross "Sound-the-Alarm" smoke detector program. The local Red Cross hopes to install at least 850 detectors in the Dayton and Piqua areas. They will install up to one detector per level and a maximum of six per house. They are also working on a "Pillow-Case" program which establishes a fire alarm go-kit for kids.
- b. Equipment: Jim B. discussed additional equipment for the hazmat team. A list of equipment requested was presented, and Jim explained what each item is for. It was moved by Jim B. to purchase the equipment at a cost not to exceed \$6400. Motion was seconded by Eric K. The motion carried.
- c. Executive: Chuck indicated nothing to report.
- d. Exercise and Training: Jim C. presented his report:
 - Weather Spotter training was completed 3/26 with 91 attendees.
 - Volunteer Reception Center exercise planned for August-September time frame.
 - MCEOC operational coordination seminar in planning stages.
 - TTX with Meijer Distribution being planned for this fall. This will be an LEPC exercise.
 - WEB EOC and ICS 300/400 will be offered if needed or requested.

Jim noted we are on track per our four-year LEPC exercise schedule.

- e. Legal and Enforcement: no report

- f. Membership: Maria stated she is leaving the LEPC due to her retirement from the UVCC and the fact she will no longer be in Miami County. Maria has been in the LEPC for fourteen years, and has served as our Treasurer. Maria's resignation was sadly accepted.
- g. Planning Writing and Policy: no report
- h. Risk and Hazard Assessment: Jim C. noted there was no update to report.

VIII. Purchase Needs

No other purchase needs were requested or noted.

IX. Good of the Order

Jim B. noted he did a water plant exercise with the City of Troy Water Department. They will be conducting their own exercises from now on.

Kenny A. reported on an issue that occurred in Covington involving their village water supply pumps. There was an issue with power to the pumps due to lines down, and flooding around their wells. The EMA worked on planning and some logistical matters during the event.

Maria expressed her thanks to the LEPC for her experiences, time, and enjoyment of being a LEPC member. She noted that she is sad to be leaving, but realizes that changes have to occur.

X. Next Meeting

The next meeting will be July 12, 2018.

XI. Adjournment

With no other business to be presented, it was moved by Commissioner Evans to adjourn. Motion was seconded by Brent P. The motion carried. The meeting was adjourned at 4:47 PM.

Respectfully submitted,

Art Blackmore
LEPC Information Coordinator