

**MIAMI COUNTY LOCAL EMERGENCY PLANNING COMMITTEE  
QUARTERLY MEETING  
JANUARY 10, 2019  
MIAMI COUNTY COMMUNICATION CENTER**

- I. Meeting called to order by Chair Chuck Drake at 4:00 pm.

Guest present: Sam Reed of Ohio EMA. Sam is the Emergency Management Specialist for our Southwest district.

Members in attendance: Ron Dye, Chuck Drake, Jim Crawford, Kenny Artz, Brent Pohlschneider, Jim Bowell, Randy Earl, Lee Harmon, Jeff Busch, Commissioner Evans, Tim Reichard, Eric Krites, Nate Bednar, Heidi Harmer, Sheriff Duchak and Art Blackmore

Members absent: Ben Stacy, David Heffner, David Stockler, Marc Cantrell, Matt Simmons, Nancy Bowman, Scott Pence, Steve Pfister, Tim McNally and Tony Kendell

- II. Approval of minutes of the October 4, 2018 quarterly meeting as sent out: It was moved by Jim Bowell and seconded by Lee Harmon to approve the minutes. Motion carried.

- III. Financial report: (Art) Art presented the report as follows:

Balance at October 2018 meeting:	\$65,863.30
Receipts since October meeting:	\$ 277.50
Expenditures since July meeting:	\$ 6,885.09
Current balance is:	\$59,255.71

Expenditures were for salary and benefits, mileage, hazmat equipment previously approved, and fuel for Hazmat 1. Receipt was a cost recovery claim.

The financial report will be forwarded for audit.

- IV. Old Business:

- a. Hazmat Team activities/responses: Eric reported the team conducted a mini full scale exercise in October in conjunction with the West Milton Fire Department. It was a good exercise and learning experience. There were no responses since our last meeting. Currently working on a MOU with Shelby County for joint responses of the respective hazmat teams. This would be a benefit for both counties primarily due to manpower requirements sometimes needed for a hazmat incident.
- b. Extremely Hazardous Substance (EHS) site visit update: Jim B. reported all sites were visited in 2018. There has not been any site visits made in 2019 as we are waiting for the Tier II reports to be received.
- c. Public Information Request: Art reported we have not had any request since our last meeting. There were two request in 2018.
- d. Commodity Flow Study/HMEP Grant: Art reported the grant application was approved. The total grant is for \$7500.00. This is an 80%-20% grant, so the LEPC portion could be up to 1500.00. We will soon start on obtaining an organization to gather the commodity flow data.

V. New Business:

- a. SERC LEPC Grant application: Art presented the SFY 2020 grant application. The application is for \$31,500.00. Last year we applied for \$31,000.00 and received \$26,965.00. We need approval of the LEPC to continue with the application process. It was moved by Jim Bowell and seconded by Randy Earl to approve the application. Motion carried. A resolution request will be submitted to the Commissioners for approval to submit.
- b. Weather Spotter class: Art reported the 2019 Weather Spotter Class is scheduled for April 1. It will be held at the Upper Valley Career Center, with registration at 6:00 pm and class starting at 6:30 pm. A flyer will be sent out in early March.

VI. Sub-Committee Reports:

- a. Community Resources and Information: Randy had nothing to report.
- b. Equipment: Jim B. reported on a couple of needed items for hazmat that were identified at the West Milton mini full scale. One is a six-wheel creeper for working beneath vehicles, trailers, or other similar objects. The other is kneeling pads. The items will help protect the suits from damage due to exposure to gravel or other objects on the ground. Total cost for all of the items is \$140.15. It was moved by Sheriff Duchak to allow the purchase at a cost not to exceed \$150.00. Second was by Lee Harmon. Motion carried.
- c. Executive: Chuck had nothing to report.
- d. Exercise and Training: Jim C. noted completed exercises at Tipp City schools and the City of Troy. Both were not for LEPC credit. A tabletop exercise was just completed at Meijer Distribution, which was for LEPC credit. Exercise paperwork will be submitted to the SERC by Ohio EMA seeking concurrence. Planned exercises for 2019 are the EMA spring fling, a full scale in Piqua, and a VRC drill.
- e. Legal and Enforcement: Kenny noted the process of the Miami/Shelby county hazmat MOU.
- f. Membership: Nothing to report
- g. Planning Writing and Policy: Nothing to report
- h. Risk and Hazard Assessment: Nothing to report

VIII. Purchase Needs

Other than the aforementioned hazmat equipment, no purchase needs were voiced.

IX. Good of the Order

- a. Eric noted the Employer Identification Number (EIN) for the Miami County Fire and Emergency Services Chiefs Association has been obtained.
- b. Sam Reed reported the LEPC Hazmat Plan has been reviewed and sent to the SERC with a recommendation for an Order of Concurrence.

X. Next Meeting

Next meeting will be April 18, 2019.

XI. Adjournment

With no further business presented, it was moved by Commissioner Evans and seconded by Jeff Busch to adjourn the meeting. Motion carried. The meeting was adjourned at 4:32 pm.

Submitted by Art Blackmore, LEPC Information Coordinator