

**COMMISSIONERS' MEETING
MINUTES SUMMARY
TUESDAY, OCTOBER 17, 2023
9:00 A. M.**

Saved as digital recording: CGS10-17-2023

Wade H. Westfall, President, Present
Gregory A. Simmons, Vice President, Present
Ted S. Mercer, Member, Present

Appointments

9:00 a.m. General Session
9:05 a.m. RFP Opening – Jail Needs Assessment and Master Planning – Miami County
 Sheriff's Office

General Business

Welcome and Pledge of Allegiance

Mr. Mercer moved and Mr. Simmons seconded the motion to approve the agenda as presented. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

Mr. Simmons moved and Mr. Mercer seconded the motion to approve the minutes of the October 10, 2023 meeting and dispense with the oral reading. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 23-10-1243

Mr. Mercer moved and Mr. Simmons seconded the motion to authorize and sign bills for all funds as submitted. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 23-10-1244

Mr. Simmons moved and Mr. Mercer seconded the motion to authorize the electronic submission of a Healthy Aging Grant application to the State of Ohio Department of Aging, as requested by the Department of Development. The Healthy Aging Grant provides funding at the county level to support the creation of new programs or bolster existing programs that focus on delivering the vital services and support necessary to keep at-risk aging Ohioans in their homes and communities for as long as possible. Miami County has been allocated \$256,402.99 in Healthy Aging Grant funds and is required to apply for said funding. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 23-10-1245

Mr. Mercer moved and Mr. Simmons seconded the motion to acknowledge the Ohio Secretary of State's Reimbursement allocation for the purpose of implementing Section 285.12 of House Bill 45, in acquiring electronic poll books and ancillary equipment (*S.B. 33 of the General Assembly following directives from the Ohio Secretary of State*) in the amount of \$71,210.00, on behalf of Miami County Board of Elections. These funds were determined to be in the amount of \$71,210.00 based on the county's number of active voters as of July 1, 2022. The county can seek reimbursement for the purchase of equipment at 85% of the purchase price, up to the county's allocated amount, whichever is less. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 23-10-1246

Mr. Simmons moved and Mr. Mercer seconded the motion to authorize and sign the attached *Master Software and Services Agreement* with Knowink, St. Louis, Missouri, under the direction of the Ohio Office of the Secretary of State (SOS), as requested by the Miami County Board of Elections. This Agreement is for annual software maintenance and support including the implementation, training, and support as set forth in this agreement for the install and set-up of an electronic poll books system known as Poll Pad System. The initial term of this Agreement shall be three (3) years and shall renew for three-year renewal periods, unless terminated by either party with a thirty-day written notice. Cost shall not exceed \$172,500.00 (Ohio DAS Contract No. CTR016169-A-1) and will be paid from Fund 001-022. Data Board approved said purchase on August 9, 2023. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 23-10-1247

Mr. Mercer moved and Mr. Simmons seconded the motion to accept the attached quote from *Garber Connect*, Englewood, OH as requested by the Miami County IT Department and authorize the purchase of door access control system for the Miami County Courthouse, west door. The general scope of work for the primary door access control system includes the following: Provide and install 1 Doorbell/Chime (Sounder will be located at the security station); Door release button at security station; 4 door controller; 2 Maglocks; Card Reader; and Fire Alarm connection (excludes Alternate Video Intercom Option). The total cost shall not exceed \$12,855.00 to be paid from Fund 309-002 (includes 1-year warranty on material and labor; testing and training). Data Board approved said purchase on October 11, 2023. A 40% down payment is required upon approval. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 23-10-1248

Mr. Simmons moved and Mr. Mercer seconded the motion to award the 2023 – Managed Print Solutions Project with Donnellon McCarthy Enterprises (DME), Dayton, Ohio, as requested by the Miami County IT Department Director. Donnellon McCarthy’s monthly fees for said services is \$1,274.70, which includes 95,000 black/white images and 9,000 color images with overages to be billed according to the attached terms and conditions. The Board of Miami County Commissioners authorized contract negotiations with said company on September 7, 2023 by Resolution No. 23-09-1072. The initial term of the contract is for thirty-six months with a twenty-four month automatic renewal, unless terminated by either party upon a thirty-day written notice. The contract cost will be paid from Fund 01011. Further sign the attached Terms and Conditions this date. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 23-10-1249

Mr. Mercer moved and Mr. Simmons seconded the motion to acknowledge receipt of the Auditor’s Summary Revenue Reports and Summary Expenditure Reports (electronically) for the month ending September 30, 2023. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 23-10-1250

Mr. Simmons moved and Mr. Mercer seconded the motion to accept the attached quote from Unified Power, Terrell, TX, and authorize the Communication Center to purchase forty (40) battery replacements for the UPS (Uninterrupted Power Source) at the Communication Center. Total cost not to exceed \$10,365.59, which will be paid from Fund 109. The batteries are due for replacement and should provide a few more years out of the UPS system prior to needing a full replacement in approximately five years. The UPS system provides power to keep the Center functioning during a power outage until the building generator starts. Further, sign the attached acceptance of the Terms and Conditions Agreement. On May 24, 2023, the Miami County Communication Center Board of Directors recommended approving said purchase. Multiple quotes were sought: Unified Power, Terrell, TX - \$10,365.59; UpTime Solutions (Vertiv), Dayton, OH - \$11,851.78 and Gruber Power Services, Phoenix, AZ - \$21,789.27. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 23-10-1251

Mr. Mercer moved and Mr. Simmons seconded the motion to authorize and sign the following attached Employment Verification(s):

EMPLOYEE NAME	POSITION	DEPARTMENT	START DATE	PAY RATE
Daysi Cusick	Telecommunicator	Communication Center	10/17/2023	\$22.24
Caitlin Cunningham	Telecommunicator	Communication Center	10/30/2023	\$22.24
Lily Wilson	PT Recycling Monitor/Scale Clerk	Sanitary Engineering	10/23/2023	\$16.50

The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 23-10-1252

Mr. Simmons moved and Mr. Mercer seconded the motion to authorize and sign the following attached Employee Requisition(s):

FT/PT & POSITION TITLE	DEPARTMENT	PAY RANGE	VACANT/DEPARTURE
FT Social Services Caseworker 1	Job & Family Services	\$21.56 - \$29.17 DOQ	Vacant (6 positions)

The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 23-10-1229

Mr. Mercer moved and Mr. Simmons seconded the motion to accept the attached quote from Fusion Metal Fabrication, Covington, OH, as requested by the Maintenance Department and authorize said company to install a 3/16" steel floor liner and paint on their 2017 Chevrolet 3500HD one-ton dump bed 4x4 truck, to preserve the equipment and extend the life of said vehicle. The total cost shall not exceed \$5,600.00, which will be paid from Fund 0001-060. Multiple quotes were received: Fusion Metal Fabrication, Covington, OH - \$5,600.00; Cyrious Auto Repair, Troy, OH - \$6,100.00; and The Schelle Company, Inc., Troy, OH - \$6,200.00. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 23-10-1253

Mr. Simmons moved and Mr. Mercer seconded the motion to accept the attached quote from Cotterman & Company Inc., Minster, Ohio, as requested by the Sanitary Engineering Department and authorize said company to repair the garage metal soffit, foam vinyl faced insulation and gutter on the Miami County Sanitary Engineering Department building. Inspection of the roofing revealed missing/damaged soffit on the East and West elevations, damaged vinyl faced insulation from birds, and leaking gutter joints along the same elevations. The cost shall not exceed thirty-five thousand fifty dollars (\$35,050.00), which will be paid from funds 437, 436, and 434. Multiple quotes were received: Cotterman & Company Inc., Minster, Ohio 45865- \$35,050.00; Enterprise Roofing, Dayton, Ohio 45419- \$59,350.00; and Tecta America Zero Company LLC., Dayton, Ohio 45424 - \$61,529.00. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 23-10-1254

Mr. Mercer moved and Mr. Simmons seconded the motion to accept the attached quote from MNJ Technologies Direct, Inc., Buffalo Grove, IL and authorize the Sheriff's Office to purchase twelve (12) HP Pro Desktop computers, twelve (12) external LG DVD-writers and six (6) desktop UPS (back-up power) devices, total cost not to exceed \$10,493.10, which will be paid from Fund 001-231. Data Board recommended approval of said purchase on October 11, 2023. Multiple quotes were received: SHI, Somerset, NJ - \$11,145.24; Insight, Chandler, AZ - \$10,574.28 and MNJ Technologies, Buffalo Grove, IL - \$10,493.10. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 23-10-1255

Mr. Simmons moved and Mr. Mercer seconded the motion to accept the attached quote from Insight, Chandler, AZ and authorize the Sheriff's Office to purchase ten (10) Microsoft Surface Pro computers with 3-year extended service plans, ten (10) Kensington MagPro Elite magnetic privacy screens, ten (10) Lind MS car power adapters and ten (10) USB cables, total cost not to exceed \$17,018.70, which will be paid from Fund 001-231. Data Board recommended approval said purchase on October 11, 2023. Multiple quotes were received: SHI, Somerset, NJ - \$17,545.00; MNJ Technologies, Buffalo Grove, IL - \$17,230.50 and Insight, Chandler, AZ - \$17,018.70. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 23-10-1256

Mr. Mercer moved and Mr. Simmons seconded the motion to authorize and enter into a Contract (attached) with the Village of Pleasant Hill ("Village") and the Sheriff of Miami County for the purpose of providing twenty-four (24) hour a week police protection, seven (7) days per week police protection to the Village of Pleasant Hill, Ohio. The Village agrees to pay to Miami County the sum of \$41,530.00 for the term of January 1, 2024 through December 31, 2024. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 23-10-1257

Mr. Simmons moved and Mr. Mercer seconded the motion to authorize and sign the attached First Amendment to Exhibit "B" for the Participation Agreement (2018) for the purchase of electric generation supplies to various Miami County facilities and shall initiate an optional conversion from an individual Participant purchase process to an aggregated purchase process ("Aggregation") with CCAO Service Corporation (CCAOSC) and Energy Solutions, a subsidiary of Palmer Energy Company, Inc.. The Initial Program Term will end December 31, 2033 and shall be extended for an additional Term ("Renewal Term") of five (5) years, upon written consent of both parties. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 23-10-1258 Then and Now Certificates

Mr. Mercer moved and Mr. Simmons seconded the motion to approve the then and now certificates as submitted. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 23-10-1259 through 23-10-1267 Transfers

Mr. Simmons moved and Mr. Mercer seconded the motion to approve the transfers as submitted. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 23-10-1268 through 23-10-1270 Additional Appropriations

Mr. Mercer moved and Mr. Simmons seconded the motion to approve the additional appropriations as submitted. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 23-10-1271 Signatures Only:

Termination(s) – Job & Family Services

Mr. Simmons moved and Mr. Mercer seconded the motion to approve the signatures only as submitted. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 23-10-1272 RFP Opening – Jail Needs Assessment and Master Planning – Sheriff's Office

RFP OPENED

AWARD DEFERRED

There being no further business to be transacted, the Board of Miami County Commissioners adjourned from the General Session at 9:27 a.m. on this 17th day of October, 2023.

Respectfully submitted:

Janelle S. Barga, Clerk

Full minutes of the proceedings from this meeting have been digitally recorded.