

**COMMISSIONERS' MEETING
MINUTES SUMMARY
TUESDAY, SEPTEMBER 26, 2023
9:00 A. M.
Saved as digital recording: CGS09-26-2023**

Wade H. Westfall, President, Present
Gregory A. Simmons, Vice President, Present
Ted S. Mercer, Member, Present

Appointments

9:00 a.m. General Session
9:05 a.m. Brian Green – Riverside

General Business

Welcome and Pledge of Allegiance

Mr. Mercer moved and Mr. Simmons seconded the motion to approve the agenda as presented. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

Mr. Simmons moved and Mr. Mercer seconded the motion to approve the minutes of the September 21, 2023 meeting and dispense with the oral reading. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 23-09-1143

Mr. Mercer moved and Mr. Simmons seconded the motion to authorize and sign bills for all funds as submitted. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 23-09-1144

Mr. Simmons moved and Mr. Mercer seconded the motion to accept the attached quote from Friends Office, Dayton, Ohio (under State Contract No. 800766) and authorize Common Pleas Court to purchase fourteen (14) new task chairs to replace outdated chairs currently existing in the Grand Jury Hearing Room, as requested by the Court Administrator, Stacy Smith. Cost shall not exceed \$5,423.04 (including delivery and installation) under State Contract pricing. To be paid from fund 189-181. A material deposit of 50% will be due at time of order. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 23-09-1145

Mr. Mercer moved and Mr. Simmons seconded the motion to accept the attached quote from Dow Moving, Tipp City, OH and authorize the payment of relocation expenses for the Department of Development to the Miami County Commerce Center (aka One Stop Shop), 1506 One Stop Ct., Troy, OH, total cost not to exceed \$3,950.00.00, which will be paid from Fund 01051. Multiple quotes were sought, Dow Moving, Tipp City, OH - \$3,950.00; Grubb Movers, Piqua, OH - \$4,950.00; Two Men and a Truck, Vandalia, OH - No quote received. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 23-09-1146

Mr. Simmons moved and Mr. Mercer seconded the motion to authorize and sign the attached Lease Agreement with Quadient, Inc. (IMS of Dayton) for the lease of one (1) postage machine: (IX3WP5) iX-3 Series Base with five-pound scale for the Department of Development offices located at the Miami County Commerce Center, 1506 One Stop Ct., Troy, OH. The mailing system will come with an Online Postal Rates iMeter™ App (SP10), Maintenance, Installation and training. On June 30, 2020 (Resolution No. 20-06-698), the Board of Miami County Commissioners entered into a lease agreement with Quadient, Inc. (under State Term Schedule Number RS902318, now expired). The lease agreement for the new meter shall co-terminate with the 2020 agreement. The cost shall not exceed \$129.00 monthly, for twenty-four (24) months, and will be paid from Fund 0001-019. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 23-09-1147

Mr. Mercer moved and Mr. Simmons seconded the motion to authorize and sign Change Order #11 to the agreement with Arcon Builders, Ltd., Arcanum, Ohio, for the *Miami County Commerce Center (aka One Stop Center Project)*, for an increase in the amount of \$4,853.01, as recommended by Project Engineers from APP Architecture and the Miami County Facilities Director, as follows:

Change Proposal No. 11 (33): Add trim-tint to Vestibule;
\$2,120.01 Addition

Change Proposal No. 11 (35): Change exterior hollow metal door (x8) and frame color;
\$929.00 Addition

Change Proposal No. 11 (37): Additional FA programing trips required due to RTU delays;
\$1,804.00 Addition

The contract amount now being \$6,961,595.01. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 23-09-1148

Mr. Simmons moved and Mr. Mercer seconded the motion to approve the Recorder's proposal to collect and pay into a fund for equipment needs, \$4.00 from every document received or filed in 2024 be placed in the county treasury and credited to the Recorder's Technology Fund (Fund 163) to be used to provide for the continued service, maintenance and support of the Recorder's land records software systems (and related services), for the acquisition, service and maintenance of hardware, software and equipment in the Recorder's Office and Microfilm Department and the future technology needs of the Recorder's Office. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 23-09-1149

Mr. Mercer moved and Mr. Simmons seconded the motion to adopt the attached revisions to the Board of Miami County Policies and Procedures Manual for Procurement, which have been revised to comply with House Bill 33 - 135th General Assembly, signed by the Governor of the State of Ohio on July 4, 2023; to be effective on October 3, 2023. The revisions are specific to Page 5, Section 1.3 – When Competitive Bidding is Required (statutory competitive bidding threshold adjusted to seventy-five thousand dollars) and also Page 7, Section 1.5.6 – Exemptions to Competitive Bidding for an Emergency. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 23-09-1150 Then and Now Certificates

Mr. Simmons moved and Mr. Mercer seconded the motion to approve the then and now certificates as submitted. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 23-09-1151 through 23-09-1158 Transfers

Mr. Mercer moved and Mr. Simmons seconded the motion to approve the transfers as submitted. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 23-09-1159 Additional Appropriations

Mr. Simmons moved and Mr. Mercer seconded the motion to approve the additional appropriations as submitted. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

There being no further business to be transacted, the Board of Miami County Commissioners adjourned from the General Session at 9:20 a.m. on this 26th day of September, 2023.

Respectfully submitted:
Janelle S. Barga, Clerk

Full minutes of the proceedings from this meeting have been digitally recorded.