

**COMMISSIONERS' MEETING
MINUTES SUMMARY
THURSDAY, AUGUST 17, 2023
1:30 P. M.**

Saved as digital recording: CGS08-17-2023

Wade H. Westfall, President, Present
Gregory A. Simmons, Vice President, Present
Ted S. Mercer, Member, Present

Appointments

9:00 a.m. Dennis Propes & Ann Baird – Miami County Public Health Board
9:15 a.m. Sarah Baker – Transit Department
9:25 a.m. Angela Lewis – Human Resources Department
9:45 a.m. Leiann Stewart – Visitors & Convention Bureau
1:30 p.m. General Session
1:40 p.m. 3rd Public Hearing – Transfer Station Fee Adjustment – Sanitary Engineering
Department
1:45 p.m. Executive Session – Security Matters in Accordance with O.R.C. 121.22(G)(6)

General Business

Welcome and Pledge of Allegiance

Mr. Mercer moved and Mr. Simmons seconded the motion to approve the agenda as presented. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

Mr. Simmons moved and Mr. Mercer seconded the motion to approve the minutes of the August 15, 2023 meeting and dispense with the oral reading. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 23-08-955

Mr. Mercer moved and Mr. Simmons seconded the motion to authorize and sign bills for all funds as submitted. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 23-08-956

Mr. Simmons moved and Mr. Mercer seconded the motion to accept the attached quote from Insight Public Sector, Chandler, AZ and authorize the Auditor/IT Department to purchase eight (8) Liebert GXT5 36V and one (1) Liebert GXT5 48V uninterruptable power supply (UPS) kits and one (1) APC replacement battery cartridge for power protection of the servers and switches at various switch cabinets. The cost shall not exceed \$3,448.81 and will be paid from Fund 309-002. Data Board approved said purchase on July 9, 2023. Multiple quotes were received: Insight - \$3,448.81; MNJ Technologies - \$3,480.00; SHI - \$3,601.45. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 23-08-957

Mr. Mercer moved and Mr. Simmons seconded the motion to sign a Custodial Service Agreement (attached) with Integrity Service Group, West Milton, Ohio, for janitorial services at the Miami County Commerce Center (aka One Stop Center), as requested by the Facilities and Maintenance Director. The janitorial services will include cleaning the general area main lobby, public restrooms, lobby and hallway areas, and the Department of Development and Auto Title Department pursuant to the attached RFQ/County Performance Standards. The cost shall not exceed \$1,500.00 per month (3% increase after 12 months), which will be paid from Fund 01060. The term of this Contract is September 1, 2023 through September 1, 2025 (2 Years). Multiple quotes were sought: Environment Control, Tipp City, OH - \$1,624.00/Month; Integrity Service Group, West Milton, OH - \$1500/Month; Quinn's Commercial Cleaning Services, Fairborn, OH - \$1800.00/Month (\$180.50/week). The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 23-08-958

Mr. Simmons moved and Mr. Mercer seconded the motion to authorize and sign the attached *Purchase of Service Agreement* for the Preparation of Family and Children for Permanent Placement and Post Placement Services with The Barker Adoption Foundation agency, Bethesda, Maryland and the Department of Job and Family Services, Child Protective Services Division, as requested by Job and Family Services Director, Bonita VanGordan. Cost for Services shall not exceed \$5,000.00 (\$833.33 a month) for six months. Costs will be paid from Fund 150. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 23-08-959

Mr. Mercer moved and Mr. Simmons seconded the motion to accept the attached quote from Bruns Construction, Tipp City, OH and authorize the purchase of two (2) new hollow metal 4'x7' fire-rated doors and one (1) new hollow metal doorframe at the incarceration facility, as requested by the Facilities Department. The current fire-rated corridor doors failed fire inspection and recommended for replacement. The scope of work includes removal of old doors and hardware, installation of new metal doorframe and painting and installation of two new fire-rated doors and clean-up. The cost shall not exceed \$5,870.00 and will be paid from Fund 001-060. Multiple quotes were received: Bruns Construction, Tipp City, OH - \$5,870.00; Hemm's Glass Shops, Troy, OH - \$6,395.00; Huelskamp Construction, Piqua, OH - \$7,620.00 and Moeller Door & Window, St. Henry, OH - \$7,820.00. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 23-08-960

Mr. Simmons moved and Mr. Mercer seconded the motion to award the 2023 Center Line and Edge Line Striping and Center Line Layout Program bid to Aero-Mark, Inc. of Streetsboro, Ohio in the amount of \$268,638.47 in accordance with the recommendation of the Miami County Engineer. Further sign a contract with said company. The execution and signing of said contract and delivery of the same to Aero-Mark, Inc. shall serve as a Notice to Proceed for the 2023 Center Line and Edge Line Striping and Center Line Layout Program. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 23-08-961

Mr. Mercer moved and Mr. Simmons seconded the motion to acknowledge receipt of the Auditor's Summary Revenue Reports and Summary Expenditure Reports (electronically) for the month ending July 31, 2023. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 23-08-962

Mr. Simmons moved and Mr. Mercer seconded the motion to acknowledge submission of a State DODD Keeping Families Together Crisis Intervention subsidy (online) application to the State Department of Developmental Disabilities, as requested by Becky Snell, Quality and Innovations Director for the Miami County Board of Developmental Disabilities (Riverside), along with Floyd Gregg, Business Director. Further, to accept the subsequent award in the amount of \$9,900.00 (\$6,600.00 for attendees initial training and \$3,300.00 for the yearly renewal). The award is to be used by the County boards no later than July 1, 2024. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 23-08-963

Mr. Mercer moved and Mr. Simmons seconded the motion to set the date to receive proposals for the "2023 Miami County Comprehensive Plan Update" project, as requested by the Department of Development, on Thursday, September 21, 2023 at 1:35 p.m. in the Commissioners' Hearing Room, Safety Building, Troy, Ohio. Further, authorize the attached Notice to Proposers to be published in the *Dayton Daily News* on the date of August 20, 2023, as well as on the County website. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 23-08-964

Mr. Simmons moved and Mr. Mercer seconded the motion to set the date to receive proposals for the "*Miami County Juvenile Court GAL/CASA Services*", as requested by the Miami County Juvenile Court on Thursday, September 14, 2023 at 1:35 p.m. in the Commissioners' Hearing Room, Safety Building, Troy, Ohio. Further, authorize the attached Notice to Proposers to be published in the *Dayton Daily News* on the date of August 20, 2023, as well as on the County website. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 23-08-965

Mr. Mercer moved and Mr. Simmons seconded the motion to rescind Resolution No. 23-07-790 dated July 11, 2023, fund to fund transfer for Commissioners. The Board of Miami County Commissioners approved a transfer request submitted by EMA, for an advance of funds in the amount of \$4,972.00. The Accounting Department has requested that said transfer resolution be rescinded due to no project code being indicated. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 23-08-966 Then and Now Certificates

Mr. Simmons moved and Mr. Mercer seconded the motion to approve the then and now certificates as submitted. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 23-08-967 through 23-08-974 Transfers

Mr. Mercer moved and Mr. Simmons seconded the motion to approve the transfers as submitted. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 23-08-975 Additional Certifications of Estimated Revenue and Additional Appropriations.

Mr. Simmons moved and Mr. Mercer seconded the motion to approve the additional certifications of estimated revenue and additional appropriations as submitted. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 23-08-976 (3rd) Public Hearing – Transfer Station Fee Adjustment – Sanitary Engineering Department

PUBLIC HEARING HELD AND ADJOURNED (1:49 p.m.)

RESOLUTION NO. 23-08-977 Executive Session – Security Matters in Accordance with O.R.C. 121.22(G)(6)

Mr. Mercer moved and Mr. Simmons seconded the motion to enter into Executive Session at 1:50 p.m. for the purpose of Security Matters in Accordance with O.R.C. 121.22(G)(6). The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

Mr. Simmons moved and Mr. Westfall seconded the motion to adjourn from Executive Session at 2:38 p.m. with no action taken. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Absent.

There being no further business to be transacted, the Board of Miami County Commissioners adjourned from the General Session at 2:38 p.m. on this 17th day of August 2023.

Respectfully submitted:
Janelle S. Barga, Clerk

Full minutes of the proceedings from this meeting have been digitally recorded.