

**COMMISSIONERS' MEETING  
MINUTES SUMMARY  
THURSDAY, FEBRUARY 18, 2021  
1:30 P. M.**

**Saved as digital recording: CGS02-18-2021**

Gregory A. Simmons, President, Present  
Ted S. Mercer, Vice President, Present  
Wade H. Westfall, Member, Present

Appointments

9:00 a.m. Rich Osgood, Rob England and Dan Suerdieck – Department of Development  
9:30 a.m. Paul Huelskamp – Sanitary Engineering  
9:45 a.m. Alisha Barton and Staff - OSU Extension Office  
1:30 p.m. General Session  
1:30 p.m. RFP Opening - Inmate Food Services Contract – Sheriff's Department  
1:35 p.m. Joel Smith – Emergency Management Agency  
1:45 p.m. Executive Session (ADDITION)/Personnel

General Business

Welcome and Pledge of Allegiance

Mr. Westfall moved and Mr. Mercer seconded the motion to approve the agenda with an addition for an executive session. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

Mr. Mercer moved and Mr. Westfall seconded the motion to approve the minutes of the February 16, 2021 meeting and dispense with the oral reading. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

**RESOLUTION NO. 21-02-199**

Mr. Westfall moved and Mr. Mercer seconded the motion to authorize and sign bills for all funds as submitted. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 21-02-200

Mr. Mercer moved and Mr. Westfall seconded the motion to accept the attached quote from Stanley Steemer/Sevitts Enterprises, Troy, OH as recommended by Chris Johnson, Operations and Facilities Director and authorize said company to remove and install Milliken Remix Remastered Mix Tape Carpet MXT 183-27 with Sapphire stripes and 4" Roppe rubber base in blue where needed. In addition, the project includes a vinyl entry area in the south classroom door for longevity of the flooring. This project will remove and dispose of all classroom carpeting (leaving carpet on walls, closets not included) located in two separate areas being the classroom and the Roll Call Room. The total cost shall not exceed \$7,224.00, with a 50% material deposit of \$3,612.00.00 due upon award, which will be paid from Fund 0001-060. Multiple quotes were sought: Buecker's Interiors, Inc., Piqua, Ohio \$7,639.00; Bud Polley Flooring, Tipp City, Ohio – No quote. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 21-02-201

Mr. Westfall moved and Mr. Mercer seconded the motion to adopt the attached, revised fee schedule for appointed legal counsel reimbursement in Miami County Probate Court to reflect revisions in attorney fees, effective October 1, 2020. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 21-02-202

Mr. Mercer moved and Mr. Westfall seconded the motion to authorize the removal of obsolete and depreciated file storage shelving units, pursuant to ORC 307.12(I), for the below mentioned items:

File storage shelving comprised of 8 units each 7'H x 2'W x 4'L (see transfer sheet 1 of 3 attached); and

File storage shelving comprised of 8 unit each 7'H x 2' W x 4'L (see transfer sheet 2 of 3 attached); and

File storage shelving comprised of 7 units each 7'H x 2'W x 4'L (see transfer sheet 3 of 3 attached)

from the Miami County Department of Job and Family Services as requested by Teresa Brubaker, Director of Miami County Job & Family Services and be placed at the Miami County maintenance garage for future use by the maintenance department and further have the items added to the Miami County Operations and Facilities Inventory. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 21-02-203

Mr. Westfall moved and Mr. Mercer seconded the motion to authorize and sign the Employment Verification for Amy Saltis, Human Resource Generalist for the Commissioners' Office. Ms. Saltis first day will be February 23, 2021 at a pay rate of \$26.92 per hour, not to exceed \$18,844.00. Employment shall be temporary for 90 days. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 21-02-204 Travel Training

Mr. Mercer moved and Mr. Westfall seconded the motion to approve the travel training as submitted. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 21-02-205 Then and Now Certificates

Mr. Westfall moved and Mr. Mercer seconded the motion to approve the then and now certificates as submitted. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 21-02-206 through 21-02-208 Transfers

Mr. Mercer moved and Mr. Westfall seconded the motion to approve the transfers as submitted. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 21-02-209 Additional Appropriations

Mr. Westfall moved and Mr. Mercer seconded the motion to approve the additional appropriations as submitted. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 21-02-210 RFP Opening - Inmate Food Services Contract - Sheriff's Department

**RFP OPENED AND AWARD DEFERRED**

**ADDITION TO AGENDA:**

RESOLUTION NO. 21-02-211 1:45 p.m. Executive Session –Personnel Discussion

Mr. Mercer moved and Mr. Westfall seconded the motion to enter into Executive Session at 2:00 p.m. for the purpose of discussion of Personnel. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

Mr. Westfall moved and Mr. Mercer seconded the motion to adjourn Executive Session at 2:34 p.m. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

There being no further business to be transacted, the Board of Miami County Commissioners adjourned from the General Session at 2:34 p.m. on this 18th day of February, 2021.

Respectfully submitted:

Janelle S. Barga, Assistant Clerk

*Full minutes of the proceedings from this meeting have been digitally recorded.*

*The Commissioners will be touring the Meijer Distribution Center in Tipp City, Ohio, Monday, February 22, 2021 beginning at 9:00 a.m.*