

**COMMISSIONERS' MEETING  
MINUTES SUMMARY  
THURSDAY, JANUARY 20, 2022  
1:30 P. M.**

**Saved as digital recording: CGS01-20-2022**

Ted S. Mercer, President, Present  
Wade H. Westfall, Vice President, Present  
Gregory A. Simmons, Member, Present

Appointments

9:00 a.m. Joel Smith – EMA  
9:10 a.m. Doug Evans – Engineer Department  
9:20 a.m. Chris Johnson – Operations and Facilities  
1:30 p.m. General Session  
1:35 p.m. Charlotte Colley, Administrator – ARPA Update  
1:55 p.m. Executive Session – Property (both real and personal, tangible or intangible)

General Business

Welcome and Pledge of Allegiance

Mr. Simmons moved and Mr. Westfall seconded the motion to approve the agenda as presented. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

Mr. Westfall moved and Mr. Simmons seconded the motion to approve the minutes of the January 18, 2022 meeting and dispense with the oral reading. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

**RESOLUTION NO. 22-01-80**

Mr. Simmons moved and Mr. Westfall seconded the motion to authorize and sign bills for all funds as submitted. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

**RESOLUTION NO. 22-01-81**

Mr. Westfall moved and Mr. Simmons seconded the motion to authorize and sign a contract with Donald J. Schonhardt and Associates, Inc., Hilliard, Ohio, for the purpose of providing professional services in preparing the 2021 Comprehensive Annual Financial Report (CAFR) for the Auditor's Office. The cost shall not exceed \$49,000 (excluding an allowance for mileage reimbursement), which will be paid from Fund 001-003. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 22-01-82

Mr. Simmons moved and Mr. Westfall seconded the motion to acknowledge receipt of the Auditor's Summary Revenue Report and Summary Expenditure Report (electronically) for the month of December 2021. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 22-01-83

Mr. Westfall moved and Mr. Simmons seconded the motion to authorize and sign the attached *Program Years 2020/2023 Sub-Grant Agreement* between the local Area 7: the Workforce Development Board and the Area 7 Chief Elected Officials Consortium and the Chief Elected Officials of Miami County, which sets forth the terms under which the parties shall work together to provide services for the Reemployment Services and Eligibility Assessment (RESEA) Program. This Agreement is the vehicle through which Miami County receives Workforce Innovation and Opportunity Act funding, now include the RESEA program. The Amendment covers July 1, 2020 and shall end on December 31, 2023, the final year of the grant unless the grant is terminated earlier by the United States Department of Labor (USDOL). The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 22-01-84

Mr. Simmons moved and Mr. Westfall seconded the motion to accept the attached quote from Endicott Microfilm, Hamilton, OH and authorize the Recorder's Office to purchase two Kodak Capture Pro Group DX Software Assurance Kits, Two Kodak Alaris NBM Carekits for two i420 scanner stations, with support and warranty. The cost shall not exceed \$5,626.00 and will be paid from Fund 197. Miami County Microfilm Board approved said purchase on January 10, 2022. Data Board approved said purchase on January 13, 2022. Multiple quotes were received: SHI - \$5,744.00; MNJ Technologies - \$5,520.00. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 22-01-85

Mr. Westfall moved and Mr. Simmons seconded the motion to accept the attached quote from ChillTex Heating & Cooling, Minster, Ohio, as requested by the Operations and Facilities Director and authorize the Miami County Sheriff to purchase of one (1) exterior HVAC 5-ton unit at the Sheriff's Training Center, to replace the current HVAC unit system that is currently beyond economical repair. Total cost not to exceed \$10,874.00 which will be paid from Fund 198. Multiple quotes were sought; Waibel Energy Systems, Vandalia, OH - \$13,821.00; and Rieck Services, Dayton, OH - \$14,850.00; and ChillTex Heating & Cooling, Minster, OH - \$10,874.00. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mercer, Yea.

RESOLUTION NO. 22-01-86

Mr. Simmons moved and Mr. Westfall seconded the motion to re-appoint Jeannie Jordan-Bates and Chris Schmiesing and appoint Sherrie Collett to the Piqua Tax Incentive Review Council for a three-year term, said terms to become effective immediately and expire November 10, 2024, as requested by the City of Piqua. A Tax Incentive Review Council (TIRC) must be appointed to be in compliance with Enterprise Zone requirements. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 22-01-87

Mr. Westfall moved and Mr. Simmons seconded the motion to authorize the Sanitary Engineering Department to obtain Statements of Qualifications from firms interested in providing professional services for the design of the Casstown Water Extension Project, pursuant to Section 153.65-73 O.R.C. The scope of the project is to install approximately 6,500 linear feet of twelve-inch (12") waterline, 3,400 linear feet of eight-inch (8") waterline and a water booster station along State Route 55, located in Staunton and Lostcreek Townships, Miami County, Ohio, to provide water for the Village of Casstown. Said Statements of Qualifications will be received by the Board of Miami County Commissioners until 9:10 a.m. on Tuesday, February 8, 2022. Further authorize the attached legal notice to be placed in the Dayton Daily News on Sunday, January 23, 2022, as well as on the County website. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 22-01-88

Mr. Simmons moved and Mr. Westfall seconded the motion to authorize services and retain Bricker and Eckler to provide legal and professional services related to the administration, use and/or disbursement of ARPA funds in compliance with the American Rescue Plan Act and pertinent Federal, State and Local law and regulation and pursuant to the terms attached hereto. Further, declare to be an emergency measure necessary to provide for the public peace, safety, health, and welfare of the County and to provide immediate assistance needed by County residents in response to the COVID-19 public health emergency. Said services shall be provided commencing June 8, 2021 and ending December 31, 2024; and that said services shall be billed based on the attorneys standard hourly rates with appropriations up to \$20,000, to be paid from Fund 198. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 22-01-89 Then and Now Certificates

Mr. Westfall moved and Mr. Simmons seconded the motion to approve the then and now certificates as submitted. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 22-01-90 through 22-01-91 Transfers

Mr. Simmons moved and Mr. Westfall seconded the motion to approve the transfers as submitted. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 22-01-92 Signatures Only:

Payroll Change(s)

Mr. Westfall moved and Mr. Simmons seconded the motion to approve the signatures only as submitted. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 22-01-93 Executive Session/ Property (both real and personal, tangible or intangible)

Mr. Simmons moved and Mr. Westfall seconded the motion to enter into Executive Session at 2:01 p.m. for the purpose of discussion of Property (both real and personal, tangible or intangible). The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

Mr. Westfall moved and Mr. Simmons seconded the motion to adjourn Executive Session at 2:45 p.m. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

There being no further business to be transacted, the Board of Miami County Commissioners adjourned from the General Session at 2:45 p.m. on this 20<sup>th</sup> day of January, 2022.

Respectfully submitted:

Beth A. Booher, Assistant Clerk

*Full minutes of the proceedings from this meeting have been digitally recorded.*

***The Miami County Commissioners will attend the State of the Chamber today at 11:30a.m. at the Hobart Arena, Bravo Room***